

## **PART 4 – RULES OF PROCEDURE**

---

### **REMOTE ATTENDANCE STANDING ORDER**

1. The Council has agreed temporary arrangements for remote attendance at meetings, in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 ('the 2020 Meetings Regulations').
2. In line with the 2020 Meetings Regulations and government restrictions in relation to the Covid pandemic, the Council has agreed that all meetings of the Council, Cabinet, Committees and Sub-Committees will be held remotely using video conferencing facilities.
3. In order to facilitate public access, meetings are livestreamed via the Council's webcast wherever possible; and when livestreaming is not achievable, a recording of the meeting is uploaded to the Council's website. Notices of meetings, agendas and reports are published on the Council's website.
4. Members of the public may participate in meetings, in accordance with the provisions of the relevant meeting procedure rules (set out in this Constitution) and any other agreed protocols, using audio or video connection to the remote meeting. Details of how to connect to the meeting will be provided by Committee Services.
5. The Local Government and Elections (Wales) Act 2021, Part 3 ('the 2021 Act'), requires the Council to make and publish permanent arrangements for remote attendance at meetings, in line with the provisions of that Act and having regard to statutory guidance.
6. Until the Council makes and publishes permanent arrangements for remote attendance under the 2021 Act, the temporary arrangements agreed under the 2020 Meeting Regulations are to continue in effect under the provisions of the 2021 Act.
7. Any references to 'attendance' at meetings in this Constitution or otherwise are to be read as including remote attendance. Remote attendance for these purposes means attendance by means of any equipment or facility which enables persons who are not in the same place to speak to and be heard by each other, and may also enable those persons to see each other.